



Namibia Revenue Agency  
Moltke Street  
P. O Box 569  
WINDHOEK



## INTERNAL VACANCIES

NAMRA is the semi-autonomous State Revenue Agency established in terms of the Namibia Revenue Agency Act, 2017 (Act No.12 of 2017). The primary mandate of the Revenue Agency is to assess and collect taxes and duties on behalf of the State and administer tax, customs and excise laws.

**Vision:** To be a world class Revenue Agency, serving with passion and positively impacting the livelihoods of every Namibian.

**Values:** Integrity, efficiency, diversity, fairness, and agility.

CUSTOMS AND EXCISE – DIVISION	
<b>POSITION INFORMATION</b>	
<b>Position Title</b> (as per approved structure)	<b>4 X Customs Officer: Clearance and Enforcement-C2</b>
<b>Unit</b>	Southern Region (Keetmanshoop)
<b>Duty Station</b>	<b>Keetmanshoop Regional Office</b>
<b>Incumbent's Direct Supervisor</b>	Senior Customs & Excise Officer: Oranjemund Border Post
<b>Primary Purpose of the Job</b>	To provide clearance and Enforcement Support Services at Keetmanshoop Regional Office.
<b>Minimum Academic Qualification</b>	A B-degree in Customs Administration, International Trade, Business Administration, Commerce, Law. (NQF 7) or relevant qualification or Grade 12 with 5 years' experience in the field. Additional Requirement: Good interpersonal skills, good communication skills both written and oral.
<b>Experience</b>	4 Years relevant working experience.
<b>Core Competencies</b>	<ul style="list-style-type: none"> <li>○ Supervisory principles.</li> <li>○ Customs principles and practices.</li> <li>○ Corporate Governance knowledge.</li> </ul>

	<ul style="list-style-type: none"> <li>○ Customer Service.</li> <li>○ Problem solving.</li> <li>○ Computer and Communication skills.</li> <li>○ Detail-oriented, accurate and systematic.</li> <li>○ Integrity and analytical behavior.</li> </ul>
<b>Key Performance Area</b>	<ul style="list-style-type: none"> <li>○ Border Control and Operational Compliance.</li> <li>○ Classification and Tariffs application.</li> <li>○ Perform and participate in Post Clearance Audit.</li> <li>○ Preventative Measures and Investigations.</li> <li>○ General administration.</li> </ul>

Closing date: Applications must be submitted before **17:00 on Friday, 5 August 2022**

**Only on-line applications shall be accepted via the recruitment portal <https://foresight.visions.com.na/>**

**Applicants must apply separately on Foresight for each position that they wish to apply for.**

In terms of the Affirmative Action (Employment) Act 29 of 1998, qualifying females and persons with disabilities who meet the prescribed advertised requirements are encouraged to apply.

**Only short-listed candidates will be contacted, and no documents will be returned to applicants.**

