



VACANCY
CHIEF EXECUTIVE OFFICER
5-YEAR CONTRACT

Visions Consulting was appointed by the Namibia Qualifications Authority (NQA) to independently facilitate and administer the executive recruitment process in compliance with company policy and governance principles.

Mandate: According to the Namibia Qualifications Authority Act 29 of 1996, the institution's statutory objective is "to ensure the quality of higher education and training in Namibia."

Vision: A globally reputable qualifications authority empowering people in Namibia.

Mission: To sustain a national framework that assures quality qualifications.

Values: Transparency, Innovation, Integrity, Excellence, Accountability.

Purpose of Position

The Chief Executive Officer (CEO) is responsible for providing strategic leadership to advance the vision, mission and core values of the NQA. The CEO will define, communicate and execute the approved strategic plan in close collaboration with the NQA Council, NQA management and strategic stakeholders. The CEO will engage stakeholders across educational institutions, industry sectors, and government to foster an inclusive and dynamic approach to qualifications management that promotes higher education and training standards in support of the achievement of national development agenda. The CEO will be accountable for the sustainability and overall success of the NQA by ensuring statutory and regulatory compliance, and upholding sound governance- and business principles and practices.

Main Key Performance Areas:

- Lead strategy development and execution
- Governance and Leadership
- NQA Finance and Funding
- Stakeholder Relationships
- Reports

Special Requirements:

- Experience in the field of education quality assurance.
- Ability to foster strong work relationships with other quality assurance regulatory authorities and key stakeholders in the education and training sector.
- Assists NQA in implementing existing, new and/or amended regulatory requirements.
- Assesses and advises the NQA on the impact of regulatory developments.
- Provides input or comment about the drafting of proposed regulatory requirements.

Minimum Educational Qualification:

- A recognised qualification at Master's level (NQF Level 9) in education, human development and/or public administration, or a related field. A recognised qualification at NQF Level 10 will be an added advantage.

Minimum Experience Required:

- Minimum of eight (8) years of executive leadership or senior management experience, with an understanding of accreditation, the National Qualifications Framework (NQF), and governance processes in the education and training sector.
- Proven track record of strategic, personnel, and financial management and policy development.
- Business acumen, exposure, and experience in risk management, compliance with applicable laws and regulations, human development, corporate governance, and administration are required
- Knowledge of relevant legislation, regulations, and performance analysis
- Experience in the field of quality assurance in education and training would be a definite advantage

Application Procedure

For the application to be valid, an on-line submission must be made within the stated deadline and comprise of the following:

- A cover letter, providing a detailed motivation for the position, signed by the applicant.
- An updated detailed curriculum vitae, including at least two professional references.
- Certified copies of the highest academic qualifications attained.
- Foreign qualifications must be evaluated by the Namibian Qualifications Authority (NQA) and proof of evaluation of qualification should be attached.
- Certified copies of Identity Documents and all other supporting documents.

NB: Applicants will be required to provide proof of no criminal record (Certificate of Conduct) and no employment misconduct or dishonesty record. All appointments will be vetted in line with the Namibia Qualifications Authority Policies.

Only online applications should be accepted via the recruitment portal.

Scan this code or click the link below to access on-line applications via the recruitment portal.

<https://foresightvisions.com.na/>



In terms of the Affirmative Action (Employment) Act 29 of 1998, people from designated group and persons with disabilities who meet the prescribed advertised requirements are encouraged to apply.

Only short-listed candidates will be contacted, and no documents will be returned to applicants.

CLOSING DATE: FRIDAY, 12 September 2025 AT 17:00

Any queries should be directed in writing to Dr Rudi Koekemoer rudi@visions.com.na